

REGISTERED COMPANY NUMBER: (England and Wales)
REGISTERED CHARITY NUMBER: 1147138

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015
FOR
REFORM RESTORE RESPECT

Calcutt Matthews
Chartered Accountants and Registered Auditors
19 North Street
Ashford
Kent
TN24 8LF

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
7960617 (England and Wales)

Registered Charity number
1147138

Registered office
PB005
Easistore – Block 7
Enterprise Way
Edenbridge
Kent
TN8 6HF

Trustees

Ms Amanda Sheer	Chair	
Police Constable John Brooker	Vice Chair	
Mr James Moy	Treasurer	
Dr Peter Geoffrey Green	Director	
Mrs Beth Griffin	Director	- resigned December 03, 2014

Company Secretary

Mr F Osei Appiah BA (Hons) FRSA

Auditors

Calcutt Matthews
Chartered Accountants and Registered Auditors
19 North Street
Ashford
Kent
TN24 8LF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company, limited by guarantee, incorporated on February 22, 2012 and registered as a charity on May 04, 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.00 each.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Directors of the company are also trustees for the purposes of charity law and, under the company's Articles, are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

The charity's work focuses on young people, those who are already incarcerated in young offender units across the South East and those in the community who are engaged in antisocial behaviour of some kind or are deemed at risk of being so. For this reason, trustees have been sought from youth projects, those with skills in costing and budgeting projects and those with a direct interest in the general welfare of young people.

At March 31, 2015, the Board of Trustees comprised four members.

Our former Trustee-Director, Beth Griffin, resigned from the Board of Trustees on December 03, 2014 due to growing work commitments and family commitments. We are extremely grateful to Beth for her considerable input into our work in the 34 months during which she was involved with us.

Induction and Training of New Trustees

All existing trustees are already familiar with our work through their respective attendances at our workshops in various schools in the Kent County Districts – Maidstone, Dover, Thanet, Shepway, Canterbury, Ashford, Swale, Tonbridge and Malling, Sevenoaks, Swale, Tunbridge Wells, Gravesham and Medway. Whilst we are developing strong links in our geographical area of operation, we still offer our services across South East London to those schools which have taken our workshops over the past three years.

In line with good practice, new trustees are recruited by the Chief Executive in order to eliminate any possible accusations of collusion between board members. Trustees are sought with a view to what they can bring to the charity in terms of skills, abilities, empathy towards our cause and our wish to impact on the lives of young people. They are required to complete a Trustee Application Form in order that existing members can ascertain, from the applicant's responses, their suitability, or otherwise, to serve on our board.

Potential trustees are encouraged to take a 'hands on' approach to our work by attending our workshops in schools and Pupil Referral Units in advance of any final decision to join our board as this gives them a first-hand insight into what we are trying to achieve with young people. They are also invited to attend a Trustees' Meeting as a non-voting observer in order to determine whether they wish to make their final decision to join the board.

Copies of our latest Memorandum and Articles of Association, Business Plan, Annual Report, Schools Project Report, Projected Budget and a Trustee Application Form are given to trustee applicants at the time of our initial approach to them.

Organisational Structure

Reform Restore Respect's Board of Trustees currently comprise four members who meet quarterly around each of the quarter days, ie March 25, July 24, September 29 and December 25. In the case of the March meeting, this is usually deferred until late April in order that the trustees can study and discuss the charity's draft SOFA for the preceding financial year in advance of the audit of the accounts, which takes place in May of each year. In the case of the December meeting, this is usually brought forward to coincide with the charity's Annual General Meeting, which takes place in the first 10 days or so of December in each calendar year.

Day to day responsibilities for the provision of services, fundraising, implementation of policy and forward planning rest with the Chief Executive, assisted and supported by Outside Chance, a charity which provides Reform Restore respect with bookkeeping, payroll, accounts monitoring, fundraising advice, policies and procedures on a free of charge basis.

Wider network

We work closely in an informal partnership with our sister charity, Outside Chance, whose geographical operational area is mainly West London.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Board of Trustees has reviewed the major risks to which the charity is exposed. Where appropriate, systems and procedures have been established to mitigate the risks which the charity faces. In the case of service delivery, we have one trustee who could deputise for our Chief Executive in the case of illness.

Reform Restore Respect has a 'rolling' fundraising strategy in that potential sources of financial support are sought on a regular basis. In 2013, the Board of Trustees, fully supported by the Chief Executive, made the decision that the charity would not become overly dependent on any single funding stream, eg public/statutory support, grant making trusts, corporate sponsorship or fees. This policy has served us well in that we have never been overly exposed to changes in local, regional or government policy with regard to contracts. This policy has been particularly advantageous over the past two years as government contracts and subsequent funding opportunities have greatly reduced.

Financial procedures are in place to minimise risk of fraud, both within and outside of the company. Procedures are in place to comply with health and safety of staff, board members and visitors.

Reform Restore Respect has Public & Products Liability insurance cover for £1,000,000, Employers Liability, which also covers volunteers, for £10,000,000, Trustees Indemnity cover for £100,000 and DAS Legal Expenses cover for £100,000. Also included in Reform Restore Respect Insurance Policy is Professional Indemnity cover for £100,000 and Entity Defence at £100,000.

OBJECTIVES AND ACTIVITIES

Objectives and aims

MISSION STATEMENT

Our charity name, Reform Restore Respect, was carefully chosen as they are interrelated, coexist and echo our mission and crusade as a charity to benefit our communities and the public. Our ethos is :

1. Reform - we want to make a change and a real difference in the community for young people and also supporting services and practice of other professionals in the sector of youth work.
2. Restore - to help build confidence and self-esteem in our young people in order to establish their true inner-self, true identities, self-worth and purpose in life.
3. Respect - the final part of the journey, the crossroads when young people finally realise their self-worth, strengths, abilities, qualities, appreciation and respect for themselves, to desist from, and to reject, crime. At this point they realise that the purpose of life is a life of purpose.

Reform Restore Respect's objects and principal activities are to:

1. Intervene at the earliest opportunity in addressing the behaviour of young people in the community who are already engaged in antisocial behaviour, petty crime, bullying and/or gang culture or who are deemed 'at risk' of becoming so.
2. Intervene to reduce bullying amongst young people in local schools.
3. Identify young people who may become involved in crime in order to fund their substance misuse or may have offended, often under the influence of peers. The link between substance misuse and offending behaviour is well established. Our objective is to intervene at the earliest opportunity in addressing the substance misuse of young people in the community and/or schools.

Our main objectives and activities for the 2015-2016 year will continue to focus on:

1. Delivering early intervention workshops in primary and secondary schools across Kent, intervening in all areas of disruptive and antisocial behaviour, in itself, often an early identifiable pathway into petty offending and, inevitably, a criminal record and a custodial sentence, both of which will cause untold devastation to the lives of young people, often with consequences reaching far into their adult lives.
2. Delivering self-confidence and self-esteem building workshops surrounding anti-bullying and the increased prevalence of substance misuse amongst young people in general and 'legal highs' in particular, a growing trend, and also the consequences of using cannabis.

In doing so, our aims are to:

1. To educate vulnerable young people about the potential and power of their attitudes and actions. The charity aims to equip them with tools that will enable them to make empowering choices hence deterring them from anti-social behaviour and criminal activities.
2. To encourage vulnerable young people to set realistic and reachable goals, using some examples and testimonies of reformed low risk offenders and ex-gang members who have turned their lives around. We will be also using testimonies from successful business men/women to empower young people.
3. To contribute to reducing the number of entrants into the Criminal Justice System.
4. To identify vulnerable people at risk of substance misuse and make appropriate referrals for them to KCA, formerly known as Kent Council on Alcohol, now offering services on drugs, alcohol and mental health services.
5. The vulnerable young people whom the project will target will include:
 - o Those excluded from school for fixed terms or permanently.
 - o Those already in school or pupil referral units.
 - o Those who are already involved in the criminal justice system.
 - o Gangs who are involved in disrupting their local communities.
 - o Vulnerable young people whom others may influence through negative peer pressure.
 - o Vulnerable young people who are dependent on drugs and alcohol or who may become so.

OBJECTIVES AND ACTIVITIES

Objectives and aims

6. Provide racism and diversity workshops to educate young people in schools and raise awareness that we are all equal and one human race and that no one should treat anyone unfairly or unequally.
7. Provide intensive, early intervention workshops aimed at stemming the flow of young people in the community who, without any intervention into their early disruptive behaviour, may well find themselves drawn into gangs, weapons-related incidents and petty crime and, in time, enter the UK criminal justice system and an overstretched prison population.
8. Continue to work with partnership organisations, both penal- and community-based, that can provide the post-release support and guidance to newly released offenders which we cannot.

Significant activities

Our community and school projects continue to attract regular bookings and plaudits from the many venues where we are now viewed as part of their annual curriculum. Our range of workshops has expanded from the anti-crime module 'I Didn't Know That', mainly due to suggestions from teaching staff and the young people who attend them, to include bullying in all its forms, substance misuse, prison life, racism and diversity.

Our decision in January 2014 to relocate the charity's office to the home of the Chief Executive, at present, the charity's sole employee, and renting a PO Box correspondence address, has been hugely advantageous in a number of ways, not least to protect our Chief Executive's private home address, but also:

1. In not having to rent an office, we have saved considerably on our overheads, a decision which many of our funders have welcomed as a very responsible budgeting measure by our trustees.
2. We are delivering a much more cost-effective service, providing greater value for money with our funders' generous support.

Repeat bookings from South East London schools that are within a 30-40 mile radius of our Kent base are generated based on the success of previous workshops delivered in the venues in question.

We continue to develop working partnerships with voluntary and statutory sector support agencies in order to tackle the many challenges which face our young people today. There are 138 secondary schools and 526 primary schools in in the Kent County Districts - Maidstone, Dover, Thanet, Shepway, Canterbury, Ashford, Swale, Tonbridge and Malling, Sevenoaks, Swale, Tunbridge Wells, Gravesham and Medway - so we do not foresee a shortage of venues for our programmes.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In the April 2014 to March 2015 period of support, 3,016 young people attended our schools project, over-achieving our original projection of 2,000 young people per year, a 51% uplift against forecast.

1. Since our formation on 22nd February 2012, 9,451 young people have attended our programmes, an average of 3,150 per year, a very commendable achievement by a comparatively small charity.

2. The charity's reputation and brand is well respect and growing. We have been invited to BBC Kent and BBC Radio Kent on two separate occasions with the last year, speaking as expert commentators in our field of work and discussing many of the social issues which face young people in Kent.

3. We have noted an increasing resistance to our accessing secondary schools in general; a problem also encountered by our sister charity, Outside Chance. We jointly believe this to be as a result of an increasing awareness of negative Ofsted ratings and the move by many secondary schools to academy status with the fear that their funding streams may be at risk. We are, with Outside Chance and other local charities in our field, keeping a close eye on these developments. Some school head teachers appear somewhat naïve when it comes to identifying and challenging student behaviour and seem to live in abject fear of Ofsted and any negative impact on their ratings which antisocial behaviour might bring. More enlightened secondary schools are identifying the sheer cost effectiveness, both in human and financial terms, of early intervention measures such as those provided by Reform Restore Respect. Indeed, it is likely that Ofsted would welcome our input as a preventative measure, closely aligned to the PSHE agenda. 'Investors in People' accreditation, which most schools have, would equally identify the positive step in our early intervention approach. Sadly, it is invariably the schools' misinterpretation that taking our workshops is actually flagging up the problems they think that Ofsted will conclude may be prevalent in the schools.

4. However, the fall in bookings from secondary schools is being offset by a marked increase in take up from primary schools which enables us to see Year 5 and 6 students as they prepare for their 'transition' to 'big' school in the following September. It is often at this time of their educational development that some students can make unwise decisions in their choice of new friends and can be at risk of taking the wrong path with regard to their behaviour.

5. As we continue to deliver our anti-crime module, in this academic year, we have broadened our schools project workshops and services for young people to include 5 new modules to meet some of the varied requests and suggestions for new PSHE topics in some schools in Kent.

6. In October 2014, Reform Restore Respect and our Chief Executive were invited to the No Offence! Redemption & Justice Awards 2014 in London to present the award to 2014's winner in the same 'Inspirational' category, which our Chief Executive Francis Osei-Appiah FRSA won in 2013 as the first ever winner of the award. Subsequently, a month later in November 2014, the people of Kent publicly voted Reform Restore Respect in the Kent Heart of the Community Awards 2014, which we were awarded with a £2,000 cheque as second place winners for the 2nd consecutive year.

7. In the April 2014 to March 2015 period, we worked in partnership with New School at West Heath in Sevenoaks. We delivered 127 sessions of 1-2-1 mentoring services to 23 different students. The West Heath Project was based within the school in a classroom setting whereby we work with students on a 1-2-1 individual basis around various issues affecting their adolescence such as substance misuse, crime, courts, bullying, gangs, image, identity, weapons, knives, racism and diversity. This project provided an important and vital area of work in helping the school to understand and get to the underlying causes of some of the problems and issues encountered by students in their daily lives, both inside and outside school, which has led to extra support in provision being provided for the students such a referrals to CAMHS - Child and Adolescent Mental Health Services - and Kent Council on Alcohol, a local service provider, helping with substance misuse support.

8. In the April 2014 to March 2015 period, our working relationship and partnership with the Community Safety Unit in Sevenoaks District Council continued to ensure that we reached some of the district's schools. We reached and delivered our schools' project to 13 primary schools within the Sevenoaks District, funded by the Community Safety Unit. Interestingly, some of the schools we visited were independent and private schools, promoting the message that crime are not a viable career choice and that the consequences of their behaviour can have a lifelong impact. We also delivered 6 sessions of 1-2-1 support to young people who needed our additional support.

Our first bid to The Tudor Trust for £60,000 core funding over 5 years towards the delivery of workshops to 2,000 local primary and secondary schools students and young people per year was successful. The Tudor Trust's first year grant of £12,000 not only hugely assisted us in leveraging in additional pockets of local funding but also enabled us to 'kick-start' the charity's work in a more efficient and productive way without the added pressure of financial constraint which we experienced in 2012 and 2013 as a new and somewhat untested charity. The Tudor Trust's first year grant provided us with a strong platform organic growth.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In early 2014, we were contacted by Kent Community Foundation with an invitation to reapply to them for our first year grant to support our project. We are delighted to report that our bid was successful with a new 1-year £3,000 grant being awarded to us in June 2014.

In May 2014, Sevenoaks District Council Community Safety Partnership invited us to reapply to them for a further 1-year, £2,000 grant to continue our project in Sevenoaks schools. In July 2014, we were pleased to learn that our bid had been successful. Shortly after receiving this grant, Sevenoaks District Council Community Safety Partnership contacted us again, this time to award us a further £2,500 from their residue funding towards our continued efforts in their schools.

In November 2014, we were publicly voted by the people of Kent into 2nd place at the Kent Heart of the Community Awards ceremony. As runner up, we were grateful to AXA PPP Healthcare and Kent & Sussex Courier for their £2,000 award.

Our schools workshops and 1-2-1 peer mentoring in New School at West Heath generated unrestricted funds of nearly £6,000 between April 2014 and March 2015 to bolster our unrestricted reserves.

We are extremely grateful for all the very generous donations which the charity received from Kent Criminal Justice Board, Dr Peter Green and Dr Sally McLachlan, The Snodland Partnership, The Rotary Club in Malling, The Malling School and Kent Probation prior to their change in status following the introduction of the Transformation Rehabilitation by the then coalition government.

In terms of volunteer fundraising, we were delighted and thankful to our skydivers Megan King, Dan Dawe, Amie Wilkinson and Arlo Holman who fundraised for the charity by jumping out of a plane in Headcorn in June 2014. We are also very grateful to our treasurer, James Moy, who planned a music gig night to fundraise for the charity in April 2014.

In the April 2014 to March 2015 period, in terms of income, voluntary donations, grants and fundraising activities outlined above, Reform Restore Respect secured a total of £16,576.05.

Whilst future fundraising success is not guaranteed, we are extremely hopeful of continued support since we clearly offer a highly commended and value for money service with an exceptionally low 'unit cost' per attendee. We are also encouraged by the increasing recognition of local authorities in the cost effectiveness of early intervention measures addressing behavioural issues.

FINANCIAL REVIEW

Reserves policy

In line with good practice, we aim to hold a minimum of nine months overheads in reserve, approximately £9,000. We continue to bolster our reserves from the partial fees generated by our schools-based programme.

Principal funding sources

With regard to funding, we have been extremely fortunate in two main respects - the 5-year, £60,000 support which we secured from The Tudor Trust, our largest funder and our deliberate under dependence on local and regional government funding. In diversifying our funding streams, we have taken responsible steps to ensure, as far as is possible, the financial and ongoing viability of the charity. Our trustees and our CEO have no plans to change their fundraising strategy in this respect.

Investment policy and objectives

Other than our funds in our Barclays Community Account, it is the general policy of the charity not to engage in any activities which might be deemed as speculative in any way such as 'Payment By Results'. The trustees have no plans to alter this policy. With regard to our potential engagement with the private sector in delivering specific parts of 'Payment By Results' employment contracts, we have advised those who have approached us that we cannot engage in 'PBR' arrangements, a position which they have accepted, without question. Should we engage in these contracts at some time, we shall invoice for our services on a monthly basis.

PUBLIC BENEFIT

The Board of Trustees of Reform Restore Respect confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to The Charity Commission's general guidance on Public Benefit.

Earlier paragraphs of this report set out the purpose and objectives of Reform Restore Respect, outline our core beliefs, the focus of our work and how we ensure that our work delivered, and continues to deliver, our aims and identify our beneficiaries. The trustees are satisfied that the aims and objectives of the charity meet the Public Benefit requirement and that the charity's activities are fully in support of those aims.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Reform Restore Respect for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Calcutt Matthews, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 28th May 2015 and signed on its behalf by:

JB May
.....

Trustee

J. Moy

We have audited the financial statements of Reform Restore Respect for the year ended 31 March 2015 on pages eleven to fifteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page eight, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Nicholas Hume (Senior Statutory Auditor)
for and on behalf of Calcutt Matthews
Chartered Accountants and Registered Auditors
19 North Street
Ashford
Kent
TN24 8LF

Date: 29 May 2015

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2015

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
INCOMING RESOURCES				
Incoming resources from generated funds				
Voluntary income	2	21,159	7,500	28,659
Activities for generating funds	3	<u>882</u>	<u>-</u>	<u>882</u>
Total incoming resources		22,041	7,500	29,541
RESOURCES EXPENDED				
Charitable activities				
Workshops	4	-	17,330	17,330
Governance costs	5	<u>-</u>	<u>4,946</u>	<u>4,946</u>
Total resources expended		-	22,276	22,276
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS				
		22,041	(14,776)	7,265
Gross transfers between funds	12	<u>(14,776)</u>	<u>14,776</u>	<u>-</u>
Net incoming/(outgoing) resources		7,265	-	7,265
RECONCILIATION OF FUNDS				
Total funds brought forward		<u>5,166</u>	<u>-</u>	<u>5,166</u>
TOTAL FUNDS CARRIED FORWARD		<u>12,431</u>	<u>-</u>	<u>12,431</u>

BALANCE SHEET
At 31 March 2015

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
FIXED ASSETS				
Tangible assets	9	864	-	864
CURRENT ASSETS				
Cash at bank		25,090	-	25,090
CREDITORS				
Amounts falling due within one year	10	(1,523)	-	(1,523)
NET CURRENT ASSETS				
		<u>23,567</u>	<u>-</u>	<u>23,567</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				
		24,431	-	24,431
ACCRUALS AND DEFERRED INCOME				
	11	(12,000)	-	(12,000)
NET ASSETS				
		<u>12,431</u>	<u>-</u>	<u>12,431</u>
FUNDS				
	12			
Unrestricted funds				12,431
Restricted funds				-
TOTAL FUNDS				
				<u>12,431</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 28 May 2015 and were signed on its behalf by:

J. Moy

Trustee

J. Moy

1. ACCOUNTING POLICIES**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. VOLUNTARY INCOME

	£
Donations	2,400
Grants	19,500
Fees	<u>6,759</u>
	<u>28,659</u>

Grants received, included in the above, are as follows:

	£
Kent Community Foundation	3,000
Sevenoaks District Council	4,500
The Tudor Trust	<u>12,000</u>
	<u>19,500</u>

3. ACTIVITIES FOR GENERATING FUNDS

	£
Fundraising events	<u>882</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Totals
	£	£
Workshops	<u>17,330</u>	<u>17,330</u>

5. GOVERNANCE COSTS

Computer expenses		£ 1,523
Accountancy		1,524
Memberships and Subscriptions		486
Premises Expenses		60
Motor Expenses		1,137
Depreciation		<u>216</u>
		<u>4,946</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

Depreciation - owned assets	<u>£ 216</u>
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7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015.

Trustees' expenses

Trustees' expenses	<u>£ 184</u>
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8. STAFF COSTS

Wages and salaries	£ 9,769
Other pension costs	<u>1,630</u>
	<u>11,399</u>

The average monthly number of employees during the year was as follows:

1

No employees received emoluments in excess of £60,000.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
Additions	<u>1,080</u>
DEPRECIATION	
At 1 April 2014	<u>216</u>
NET BOOK VALUE	
At 31 March 2015	<u>864</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	£ <u>1,523</u>
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11. ACCRUALS AND DEFERRED INCOME

Accruals and deferred income	£ <u>12,000</u>
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12. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	Transfers between funds £	At 31.3.15 £
Unrestricted funds				
General fund	5,166	22,041	(14,776)	12,431
Restricted funds				
Schools Project	-	(14,776)	14,776	-
TOTAL FUNDS	<u>5,166</u>	<u>7,265</u>	<u>-</u>	<u>12,431</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,041	-	22,041
Restricted funds			
Schools Project	7,500	(22,276)	(14,776)
TOTAL FUNDS	<u>29,541</u>	<u>(22,276)</u>	<u>7,265</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2015

	£
INCOMING RESOURCES	
Voluntary income	
Donations	2,400
Grants	19,500
Fees	<u>6,759</u>
	28,659
Activities for generating funds	
Fundraising events	<u>882</u>
Total incoming resources	29,541
RESOURCES EXPENDED	
Charitable activities	
Trustees' expenses	184
Wages	9,769
Pensions	1,630
Insurance	419
Telephone	712
Postage and stationery	273
Sundries	452
Travel and Subsistence	<u>3,891</u>
	17,330
Governance costs	
Computer expenses	1,523
Accountancy	1,524
Memberships and Subscriptions	486
Premises Expenses	60
Motor Expenses	1,137
Computer equipment	<u>216</u>
	<u>4,946</u>
Total resources expended	22,276
	<hr/>
Net income	<u><u>7,265</u></u>