

REGISTERED COMPANY NUMBER: 07960617 (England and Wales)
REGISTERED CHARITY NUMBER: 1147138

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018
FOR

REFORM RESTORE RESPECT

Calcutt Matthews Ltd
Chartered Accountants and Statutory Auditors
19 North Street
Ashford
Kent
TN24 8LF

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for the Year Ended 31 March 2018

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2015.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

MISSION STATEMENT

Our charity name, Reform Restore Respect, was carefully chosen as they are interrelated, coexist and echo our mission and crusade as a charity to benefit our communities and the public. Our ethos is:

1. Reform - we want to make a change and a real difference in the community for young people and also supporting services and practice of other professionals in the sector of education and youth work.
2. Restore - to help build confidence and self-esteem in our young people in order to establish their true inner-self, true identities, self-worth and purpose in life.
3. Respect - the final part of the journey, the crossroads when young people finally realise their self-worth, strengths, abilities, qualities, appreciation and respect for themselves, to desist from, and to reject, crime. At this point they realise that the purpose of life is a life of purpose.

Reform Restore Respect's objects and principal activities are to:

1. Intervene at the earliest opportunity in addressing the behaviour of young people in the community who are already engaged in antisocial behaviour, petty crime, street-based violence and gangs, County Lines, carrying offensive weapon, substance misuse, bullying and/or gang culture or who are deemed 'at risk' of becoming so.
2. Intervene to reduce bullying amongst young people in local schools.
3. Identify young people who may become involved in crime in order to fund their substance misuse or may have offended, often under the influence of peers. The link between substance misuse and offending behaviour is well established. Our objective is to intervene at the earliest opportunity in addressing the substance misuse of young people in the community and/or schools.

Our main objectives and activities for the 2018-2019 year will continue to focus on:

1. Delivering early intervention workshops in primary and secondary schools across Kent, intervening in all areas of disruptive and antisocial behaviour, in itself, often an early identifiable pathway into petty offending and, inevitably, a criminal record and a custodial sentence, both of which will cause untold devastation to the lives of young people, often with consequences reaching far into their adult lives.
2. Delivering self-confidence and self-esteem building workshops surrounding anti-bullying and the increased prevalence of substance misuse amongst young people in general and new psychoactive substances (NPS) in particular, a growing trend, and also the consequences of using cannabis.
3. Delivering some professionals' training in Preventing and Safeguarding Against Street Based Violence, Gangs and County Lines Training - Professionals' Understanding the risks for Young People.

In doing so, our aims are to:

- a) To educate vulnerable young people about the potential and power of their attitudes and actions. The charity aims to equip them with tools that will enable them to make empowering choices hence deterring them from anti-social behaviour and criminal activities.
- b) To encourage vulnerable young people to set realistic and reachable goals, using some examples and testimonies of reformed low risk offenders and ex-gang members who have successfully turned their lives around. We will be also using testimonies from successful business men/women to empower young people.
- c) To contribute to reducing the number of entrants into the Criminal Justice System.
- d) To identify vulnerable people at risk of substance misuse and make appropriate referrals for them to Addaction (formerly known as Kent Council on Alcohol), now offering services on drugs, alcohol and mental health services.
- e) The vulnerable young people whom the project will target will include:

OBJECTIVES AND ACTIVITIES

Objectives and Aims

- Those excluded from school for fixed terms or permanently
- Those already in school or pupil referral units
- Those who are already involved in the criminal justice system
- Gangs who are involved in disrupting their local communities
- Vulnerable young people whom others may influence through negative peer pressure
- Vulnerable young people who are dependent on drugs and alcohol or who may become so

f) Provide professionals training in exploring placements for children in care/LAC; definitions 'Hallsworth and Young'; gang structure; the geographical proximity of Kent to London; drug lines reach from London into Kent (County Lines); the influence of London based gangs is felt in particular Kent Areas (e.g. North Kent, Medway, West Kent, Swale, and Thanet etc.); increasing knowledge for professionals; practitioners role in raising a concern/referral process; safeguarding against gang affiliation; information governance / information sharing and professionals understanding the language of the "Street Slangs".

g) Provide intensive, early intervention workshops aimed at stemming the flow of young people in the community who, without any intervention into their early disruptive behaviour, may well find themselves drawn into gangs, weapons-related incidents and petty crime and, in time, enter the UK criminal justice system and an overstretched prison population.

h) Continue to work with partnership organisations, both penal- and community-based, that can provide the post-release support and guidance to newly released offenders which we cannot.

Significant activities

Our community and schools project - 'I Didn't Know That' - continues to attract regular bookings and plaudits from the many venues where we are now viewed as part of their annual curriculum and 'Staying Safe' agenda. Our workshop content has developed and expanded, ensuring that it is fresh and up to date with issues that are affecting young people, mainly due to suggestions from teaching staff and, more importantly, from the young people who attend them, to include bullying in all its forms, substance misuse, prison life, racism and diversity.

Our decision to relocate the charity's office to the home of the Chief Executive, at present, the charity's sole employee, and renting a PO Box correspondence address, has been hugely advantageous in a number of ways, not least to protect our Chief Executive's private home address, but also:

1. In not having to rent an office, we have saved considerably on our overheads, a decision which many of our funders have welcomed as a very responsible budgeting measure by our trustees.

2. We are delivering a much more cost-effective service, providing greater value for money with our funders' generous support.

We continue to develop working partnerships with voluntary and statutory sector support agencies in order to tackle the many challenges which face our young people today. There are over 660+ primary and secondary schools in the Kent County Districts so we do not foresee a shortage of venues for our programme.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

In the April 2017 to March 2018 financial year, 2,352 young people attended our schools project, over-achieving our original projection of 2,000 young people per year, a +17.6% uplift against forecast.

1. Our sixth anniversary as a charity fell on February 22, 2018 and, at the time of writing, 18,960 young people have attended our workshops over the full five years in question, delivering 400 workshops and visiting 184 venues in that time which, we believe, is a commendable achievement for a small charity operating on a one-man, part-time basis.
2. As we review our progress during the period covering April 2017 to March 2018, the reduction in outputs in comparison to the previous year is wholly due to the Kent Police Crime Commissioner project in 2016-2017. As the Kent Police Crime Commissioner project was a pilot project last year, our availability was considerably reduced this school year as our CEO's full-time workload increased. However, we still over-achieved against our original projected target of 2,000 young people per year by 352, a 17.6% uplift against forecast. In all, we visited 20 venues and delivered 20 workshop sessions during the period in question.
3. In the April 2017 to March 2018 period, in terms of income, voluntary donations, school workshop fees, professionals' training fees, grants and fundraising activities outlined above, Reform Restore Respect secured a total of £24,240.00.
4. Our schools' workshop fees and donations generated unrestricted funds of nearly £1,295 between April 2017 and March 2018 to bolster our general reserves.

Whilst future fundraising success is not guaranteed, we are extremely hopeful of continued support since we clearly offer a highly commended and value for money service with an exceptionally low 'unit cost' per attendee. We are also encouraged by the increasing recognition by local authorities of the cost effectiveness of early intervention measures addressing behavioural issues, particularly in light of recent central governments cuts

FINANCIAL REVIEW

Principal Funding Sources

With regard to funding, we have been extremely fortunate in two main respects - the 5-year, £60,000 support which we secured from The Tudor Trust, our largest funder, coupled with our deliberate under-dependence on local and regional government funding. In diversifying our funding streams, we have taken responsible steps to ensure, as far as is possible, the financial and ongoing viability of the charity. Although constantly under review, our trustees and CEO have no plans to change their fundraising strategy in this respect.

Investment Policy and Objectives

Other than our funds in our Barclays Community Account, it is the general policy of the trustees not to engage in any activities which might be deemed as remotely speculative in any way, such as 'Payment By Results'. The trustees have no plans to alter this policy. With regard to our potential engagement with the private sector in delivering specific parts of 'Payment By Results' employment contracts, we have advised those who have approached us that we cannot engage in 'PbR' arrangements, a position which they have accepted without question. The negative experiences of other small charities, who have 'followed the money' into PbR consortia often, in some cases, compromising their aims and objectives and mission statement in pursuit of funds, has only reinforced our resolve to adhere to the trustees current policy in this respect.

Reserves Policy

In line with good practice, we aim to hold a minimum of three months overheads in reserve, approximately £6,000. We continue to bolster our reserves from the partial fees generated by our schools-based programme although we are fully aware that, with the cutbacks to school budgets, future income via fees cannot be guaranteed.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company, limited by guarantee, incorporated on February 22, 2012 and registered as a charity on May 04, 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.00 each.

Recruitment and appointment of new trustees

The Directors of the company are also trustees for the purposes of charity law and, under the company's Articles, are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

The charity's work focuses on young people, those who are already incarcerated in young offender units across the South East and those in the community who are engaged in antisocial behaviour of some kind or are deemed at risk of being so. For this reason, trustees have been sought from youth projects, those with skills in costing and budgeting projects and those with a direct interest in the general welfare of young people.

At March 31, 2018, the Board of Trustees comprised of three members. In the last year, we have undertaken some changes to our board of trustees and management structure in line with our governing document, all agreed at our Annual General Meeting on December 15, 2017. Our former Vice Chair, John Brooker, a retired former Police Constable, has become our Chair. Ian Ross, CEO of our sister charity, Outside Chance, continues as our Treasurer. Mr James Moy, a former trustee, resigned from the board in late 2017 after 5.5 years of service due to career promotion. We have a new trustee, Steve Faulkner, a considerable local voice in young people's issues, who joined the board on 15th December 2017. With three experienced trustees in place, all of whom are able to regularly attend our quarterly trustees' meetings in Kent, we have no plans to expand our board further at this stage.

Organisational Structure

Reform Restore Respect's Board of Trustees currently comprise three members who meet quarterly around each of the quarter days, i.e. March, July, October and December. In the case of the March meeting, this is usually deferred until late April in order that the trustees can study and discuss the charity's draft SOFA for the preceding financial year in advance of the audit of the accounts, which takes place in May of each year. In the case of the December meeting, this is usually brought forward to coincide with the charity's Annual General Meeting, which takes place in the first 10 days or so of December in each calendar year.

Day to day responsibilities for the provision of services, fundraising, implementation of policy and forward planning rest with the Chief Executive, assisted and supported by Outside Chance, a charity which provides Reform Restore Respect with bookkeeping, payroll, accounts monitoring, fundraising advice, policies and procedures on a free of charge basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

All existing trustees are already familiar with our work through their respective attendances at our workshops in various schools in the Kent County Districts - Maidstone, Dover, Thanet, Shepway, Canterbury, Ashford, Swale, Tonbridge and Malling, Sevenoaks, Swale, Tunbridge Wells, Gravesham and Medway. Whilst we are developing strong links in our geographical area of operation, we still offer our services across South East London to those schools which have taken our workshops over the past six years.

In line with good practice, new trustees are recruited by the Chief Executive in order to eliminate any possible accusations of collusion between board members. Trustees are sought with a view to what they can bring to the charity in terms of skills, abilities, experience, empathy towards our cause and our wish to impact on the lives of young people. They are required to complete a Trustee Application Form in order that existing members can ascertain, from the applicant's responses, their suitability, or otherwise, to serve on our board.

Potential trustees are encouraged to take a 'hands on' approach to our work by attending our workshops in schools and Pupil Referral Units in advance of any final decision to join our board as this gives them a first-hand insight into what we are trying to achieve with young people. They are also invited to attend a Trustees' Meeting as a non-voting observer in order to determine whether they wish to make their final decision to join the board.

Copies of our latest Memorandum and Articles of Association, Business Plan, Annual Report, Schools Project Report, Projected Budget and a Trustee Application Form are given to trustee applicants at the time of our initial approach to them.

Related parties

We work closely in an informal partnership with our sister charity, Outside Chance, whose geographical operational area is mainly West London. Ian Ross, CEO of Outside Chance is also a Trustee Director of Reform Restore Respect.

Risk Management

The Board of Trustees has reviewed the major risks to which the charity is exposed. Where appropriate, systems and procedures have been established to mitigate the risks which the charity faces. In the case of service delivery, we have two trustees who could deputise for our Chief Executive in the case of illness.

Reform Restore Respect has a 'rolling' fundraising strategy in that potential sources of financial support are sought on a regular basis. In 2013, the Board of Trustees, fully supported by the Chief Executive, made the decision that the charity would not become overly dependent on any single funding stream, e.g. public/statutory support, grant making trusts, corporate sponsorship or fees. This policy has served us well in that we have never been overly exposed to changes in local, regional or government policy with regard to contracts. This policy has been particularly advantageous over the past five years as government contracts and subsequent funding opportunities have greatly reduced.

Financial procedures are in place to minimise risk of fraud, both within and outside of the company. Procedures are in place to comply with health and safety of staff, board members and visitors.

Reform Restore Respect has Public & Products Liability insurance cover for £1,000,000, Employers Liability, which also covers volunteers, for £10,000,000, Trustees Indemnity cover for £100,000 and DAS Legal Expenses cover for £100,000. Also included in Reform Restore Respect Insurance Policy is Professional Indemnity cover for £100,000 and Entity Defence at £100,000.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07960617 (England and Wales)

Registered Charity number
1147138

Registered office
PB 005
Easistore Self Storage Block 7
Enterprise Way
Edenbridge, Sevenoaks
Kent
TN8 6HF

Trustees		
Mr J Moy		- resigned 30.11.17
Former Police Constable J Brooker	Chair	
Mr I Ross FRSA	Treasurer	
Mr S Faulkner	Trustee	- appointed 12.2.18

Company Secretary
Mr F Appiah BA (Hons) FRSA

Auditors
Calcutt Matthews Ltd
Chartered Accountants and Statutory Auditors
19 North Street
Ashford
Kent
TN24 8LF

PUBLIC BENEFIT

The Board of Trustees of Reform Restore Respect confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to The Charity Commission's general guidance on Public Benefit.

Earlier paragraphs of this report set out the purpose and objectives of Reform Restore Respect, outline our core beliefs, the focus of our work and how we ensure that our work delivered, and continues to deliver, our aims and identify our beneficiaries. The trustees are satisfied that the aims and objectives of the charity meet the Public Benefit requirement and that the charity's activities are fully in support of those aims.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Reform Restore Respect for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

STATEMENT OF TRUSTEES RESPONSIBILITIES
for the Year Ended 31 March 2018

In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Calcutt Matthews, will be proposed for re-appointment at the forthcoming Annual General Meeting in December 2018.

Approved by order of the board of trustees on Wednesday, May 30, 2018 and signed on its behalf by:


.....
Mr I Ross FRSA - Treasurer

Opinion

We have audited the financial statements of Reform Restore Respect (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Nicholas Hume

Nicholas Hume (Senior Statutory Auditor)
for and on behalf of Calcutt Matthews Ltd
Chartered Accountants and Statutory Auditors
19 North Street
Ashford
Kent
TN24 8LF

Date: *30 May 2018*

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2018

	Note	Unrestricted fund £	Restricted fund £	31.3.18 Total funds £	31.3.17 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		<u>13,489</u>	<u>10,750</u>	<u>24,239</u>	<u>14,865</u>
Total		13,489	10,750	24,239	14,865
EXPENDITURE ON					
Charitable activities					
Workshops		<u>430</u>	<u>22,590</u>	<u>23,020</u>	<u>22,011</u>
NET INCOME/(EXPENDITURE)		13,059	(11,840)	1,219	(7,146)
Transfers between funds	8	<u>(11,840)</u>	<u>11,840</u>	<u>-</u>	<u>-</u>
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net movement in funds		1,219	-	1,219	(7,146)
RECONCILIATION OF FUNDS					
Total funds brought forward		5,683	-	5,683	12,829
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u><u>6,902</u></u>	<u><u>-</u></u>	<u><u>6,902</u></u>	<u><u>5,683</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

REFORM RESTORE RESPECT

BALANCE SHEET
At 31 March 2018

	Note	Unrestricted fund £	Restricted fund £	31.3.18 Total funds £	31.3.17 Total funds £
FIXED ASSETS					
Tangible assets	6	216	-	216	432
CURRENT ASSETS					
Cash at bank		8,258	-	8,258	6,822
CREDITORS					
Amounts falling due within one year	7	(1,572)	-	(1,572)	(1,571)
NET CURRENT ASSETS					
		<u>6,686</u>	<u>-</u>	<u>6,686</u>	<u>5,251</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>6,902</u>	<u>-</u>	<u>6,902</u>	<u>5,683</u>
NET ASSETS					
		<u>6,902</u>	<u>-</u>	<u>6,902</u>	<u>5,683</u>
FUNDS					
	8				
Unrestricted funds				6,902	5,683
Restricted funds				-	-
TOTAL FUNDS					
				<u>6,902</u>	<u>5,683</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on Wednesday, May 30, 2018 and were signed on its behalf by:


.....
MTT Ross FRSA - Treasurer

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Computer Equipment	- 20% on cost
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.18	31.3.17
	£	£
Depreciation - owned assets	<u>216</u>	<u>216</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017.

Trustees' expenses

	31.3.18	31.3.17
	£	£
Trustees' expenses	<u>601</u>	<u>437</u>

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

31.3.18	31.3.17
<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	<u>14,365</u>	<u>500</u>	<u>14,865</u>
Total	14,365	500	14,865
EXPENDITURE ON			
Charitable activities			
Workshops	<u>200</u>	<u>21,811</u>	<u>22,011</u>
Total	200	21,811	22,011
NET INCOME/(EXPENDITURE)	14,165	(21,311)	(7,146)
Transfers between funds	<u>(21,311)</u>	<u>21,311</u>	<u>-</u>
Net movement in funds	(7,146)	-	(7,146)
RECONCILIATION OF FUNDS			
Total funds brought forward	12,829	-	12,829
TOTAL FUNDS CARRIED FORWARD	<u>5,683</u>	<u>-</u>	<u>5,683</u>

6. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2017 and 31 March 2018	<u>1,080</u>
DEPRECIATION	
At 1 April 2017	648
Charge for year	<u>216</u>
At 31 March 2018	<u>864</u>
NET BOOK VALUE	
At 31 March 2018	<u>216</u>
At 31 March 2017	<u>432</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.18 £	31.3.17 £
Trade creditors	<u>1,572</u>	<u>1,571</u>

8. MOVEMENT IN FUNDS

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted funds				
General fund	5,683	13,059	(11,840)	6,902
Restricted funds				
Schools Project	-	(11,840)	11,840	-
TOTAL FUNDS	<u>5,683</u>	<u>1,219</u>	<u>-</u>	<u>6,902</u>

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,489	(430)	13,059
Restricted funds			
Schools Project	10,750	(22,590)	(11,840)
TOTAL FUNDS	<u>24,239</u>	<u>(23,020)</u>	<u>1,219</u>

Comparatives for movement in funds

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted Funds				
General fund	12,829	14,165	(21,311)	5,683
Restricted Funds				
Schools Project	-	(21,311)	21,311	-
TOTAL FUNDS	<u>12,829</u>	<u>(7,146)</u>	<u>-</u>	<u>5,683</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	14,365	(200)	14,165
Restricted funds			
Schools Project	500	(21,811)	(21,311)
TOTAL FUNDS	<u>14,865</u>	<u>(22,011)</u>	<u>(7,146)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2018

	31.3.18	31.3.17
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	194	280
Grants	22,750	12,500
Fees	<u>1,295</u>	<u>2,085</u>
	<u>24,239</u>	<u>14,865</u>
Total incoming resources	24,239	14,865
EXPENDITURE		
Charitable activities		
Trustees' expenses	601	437
Wages	12,600	12,000
Pensions	3,600	3,600
Insurance	60	60
Telephone	672	728
Postage and stationery	295	210
Travel	808	1,513
Donations & Sponsorships	<u>430</u>	<u>200</u>
	19,066	18,748
Support costs		
Governance costs		
Premises	218	237
Sundries	469	133
Accountancy and legal fees	1,572	1,620
Computer Expenses	624	211
Subscriptions	222	161
Motor Expenses	633	685
Computer equipment	<u>216</u>	<u>216</u>
	<u>3,954</u>	<u>3,263</u>
Total resources expended	23,020	22,011
	_____	_____
Net income/(expenditure)	<u>1,219</u>	<u>(7,146)</u>