

**REGISTERED COMPANY NUMBER: 07960617 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1147138**

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019  
FOR  
REFORM RESTORE RESPECT

Calcutt Matthews Ltd  
Chartered Accountants and Statutory Auditors  
19 North Street  
Ashford  
Kent  
TN24 8LF

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for the Year Ended 31 March 2019

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## REFORM RESTORE RESPECT

### REPORT OF THE TRUSTEES

for the Year Ended 31 March 2019

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities'.

### OBJECTIVES AND ACTIVITIES

#### MISSION STATEMENT

Our charity name, Reform Restore Respect, was carefully chosen as they are interrelated, coexist and echo our mission and crusade as a charity to benefit our communities and the public. Our ethos is:

1. **Reform** - we want to make a change and a real difference in the community for young people and also supporting services and practice of other professionals in the sector of education and youth work.
2. **Restore** - to help build confidence and self-esteem in our young people in order to establish their true inner-self, true identities, self-worth and purpose in life.
3. **Respect** - the final part of the journey, the crossroads when young people finally realise their self-worth, strengths, abilities, qualities, appreciation and respect for themselves, to desist from, and to reject, crime. At this point they realise that the purpose of life is a life of purpose.

Reform Restore Respect's objects and principal activities are to:

1. Intervene at the earliest opportunity in addressing the behaviour of young people in the community who are already engaged in antisocial behaviour, petty crime, street-based violence and gangs, County Lines, carrying offensive weapon, substance misuse, bullying and/or gang culture or who are deemed 'at risk' of becoming so.
2. Intervene to reduce bullying amongst young people in local schools.
3. Identify young people who may become involved in crime in order to fund their substance misuse or may have offended, often under the influence of peers. The link between substance misuse and offending behaviour is well established. Our objective is to intervene at the earliest opportunity in addressing the substance misuse of young people in the community and/or schools.

Our main objectives and activities for the 2019-2020 year will continue to focus on:

1. Delivering our early intervention 90-minute workshops in Kent primary schools with Year 6 and single/double period workshops to all age groups in secondary schools, behavioural units, pupil referral units. The workshops' content is based on issues which are directly affecting our young people as they 'transition' from primary to 'big school' where, as the youngest age group, they can be easily led by older students and external negative influences. With older age groups, we take them through the pathway that drew our founder and CEO, Francis Osei-Appiah, into making wrong decisions in his early years, resulting in him spending a considerable number of his formative years in prison where he met many other young men who had followed that same destructive path. We call on our founder and CEO personal experiences to drive home our messages that crime is wrong, gangs are not cool, drugs are a menace and that all forms of violence are completely unacceptable. We tackle bullying in all its forms, anti-social behaviour, gangs, crime, drugs, knives, guns and the consequences of breaking the law.
2. Delivering some professionals' training in Preventing and Safeguarding Against Street Based Violence, Gangs and 'County Lines' Training - Professionals' Understanding the Risks for Young People.

In doing so, our aims are to:

- To educate vulnerable young people about the potential and power of their attitudes and actions. The charity aims to equip them with tools that will enable them to make empowering choices hence deterring them from anti-social behaviour and criminal activities.
- To encourage vulnerable young people to set realistic and reachable goals, using some examples and testimonies of reformed low risk offenders and ex-gang members who have successfully turned their lives around. We will be also using testimonies from successful businessmen/women to empower young people.
- To contribute to reducing the number of entrants into the Criminal Justice System.
- To prevent and educate young people from carrying weapons, offending, getting into gangs and substance misuse.

**OBJECTIVES AND ACTIVITIES**

**Objectives and Aims**

e) The vulnerable young people whom the project will target will include:

- Those excluded from school for fixed terms or permanently
- Those already in school or pupil referral units
- Those who are already involved in the criminal justice system
- Gangs who are involved in disrupting their local communities
- Vulnerable young people whom others may influence through negative peer pressure
- Vulnerable young people who are dependent on drugs and alcohol or who may become so

f) Provide professionals training in exploring placements for children in care/LAC; definitions 'Hallsworth and Young'; gang structure; the geographical proximity of Kent to London; drug lines reach from London into Kent (County Lines); the influence of London based gangs is felt in particular Kent Areas; increasing knowledge for professionals; practitioners role in raising a concern/referral process; safeguarding against gang affiliation; information governance / information sharing and professionals understanding the language of the "Street Slangs".

g) Provide intensive, early intervention workshops aimed at stemming the flow of young people in the community who, without any intervention into their early disruptive behaviour, may well find themselves drawn into gangs, weapons-related incidents and petty crime and, in time, enter the UK criminal justice system and an overstretched prison population.

h) Continue to work with partnership organisations, both penal- and community-based, that can provide the post-release support and guidance to newly released offenders which we cannot.

**Significant activities**

Our community and schools project - 'I Didn't Know That' - continues to attract regular bookings and plaudits from the many venues where we are now viewed as part of their annual curriculum and 'Staying Safe' agenda. Our workshop content has developed and expanded, ensuring that it is fresh and up to date with issues that are affecting young people, mainly due to suggestions from teaching staff and, more importantly, from the young people who attend them.

Our decision to relocate the charity's office to the home of the Chief Executive, at present, the charity's sole employee, and renting a PO Box correspondence address, has been hugely advantageous in a number of ways, not least to protect our Chief Executive's private home address, but also:

1. In not having to rent an office, we have saved considerably on our overheads, a decision which many of our funders have welcomed as a very responsible budgeting measure by our trustees.
2. We are delivering a much more cost-effective service, providing greater value for money with our funders' generous support.

We continue to develop working partnerships with voluntary and statutory sector support agencies in order to tackle the many challenges which face our young people today. There are over 660+ primary and secondary schools in the Kent County Districts so we do not foresee a shortage of venues for our programme.

## **REFORM RESTORE RESPECT**

### **REPORT OF THE TRUSTEES**

for the Year Ended 31 March 2019

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable Activities**

In the April 2018 to March 2019 financial year, we were able to deliver our workshops to 2,320 young people. We over-achieved against our original projected target of 2,000 young people per year by 320, a 16% uplift against forecast. In all, we visited 21 venues and delivered 22 workshop sessions during the period in question.

1. Our 7th anniversary as a charity fell on February 22, 2019 and, at that time, 21,270 young people had attended our workshops over the full seven years in question, delivering 422 workshops and visiting 204 venues which, we believe, is a commendable achievement for a small but vital well-led, award-winning, highly effective charity.

2. At the time of writing, our trustees are forecasting a 2018-2019 pre-audit carry forward figure of £23,000+ into the 2019-2020 financial year, almost one year's full overheads. Having recently secured a 4-year, £10,000 per year grant from The Leathersellers' Company, our trustees will continue to replicate this tried and tested 'platform' funding approach to other grant applications, as we have with The Tudor Trust's invaluable kick-starting of our project, to lever further support into the charity.

3. In the April 2018 to March 2019 period, in terms of income, voluntary donations, school workshop fees, professionals' training fees, grants and fundraising activities outlined above, Reform Restore Respect secured a total of £37,755

4. Our schools' workshop fees and donations generated unrestricted funds of nearly £755 between April 2018 and March 2019 to bolster our general reserves.

Whilst future fundraising success is not guaranteed, we are extremely hopeful of continued support since we clearly offer a highly commended and value for money service with an exceptionally low average maximum 'unit cost' per attendee of £13.50. We are also encouraged by the increasing recognition by local authorities of the cost effectiveness, both in human as well as financial terms, of early intervention measures addressing behavioural issues, particularly in light of recent central governments cuts to their budgets. We are able to use 'platform' funding from the many charitable trusts who support our work provided we have access to some degree of financial input from Kent's local authorities and other statutory providers.

#### **FINANCIAL REVIEW**

##### **Principal Funding Sources**

With regard to funding, we have been extremely fortunate in two main respects. Whilst our 5-year, start-up, £60,000 grant, which we secured from The Tudor Trust, our largest funder to date, end in early 2019, we seamlessly entered a new 4-year, £10,000 per year grant from The Leathersellers' Company. Our trustees have ensured, wherever possible, that Reform Restore Respect never becomes overly-dependence on the vagaries of local and regional government funding. Special thanks must go to all of the funders who have supported us throughout the past year but special mention must go to The Tudor Trust whose 5-year grant ended on March 31, 2019. The Tudor Trust provided Reform Restore Respect with vital project kick-starting on what was a relatively untried approach in the Kent area. The Tudor Trust's belief in what we were trying to achieve with and for young people meant that we were in a position to start each of the last 5 financial years with their grant of £12,000 - 48% of our annual running costs - as guaranteed funding. This 'platform' funding directly enabled us to lever in an additional £66,410 from a wide range of other funding sources over the 5-year period in question, more than doubling our additional income, thanks to The Tudor Trust grant. In diversifying our funding streams, our trustees have taken responsible steps to ensure, as far as is possible, the financial and ongoing viability of the charity. Although constantly under review, our trustees and CEO have no plans to change their fundraising strategy in this respect.

## **REFORM RESTORE RESPECT**

### **REPORT OF THE TRUSTEES**

for the Year Ended 31 March 2019

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#### **FINANCIAL REVIEW**

##### **Investment Policy and Objectives**

Other than our funds in our Barclays Community Account, it is, and will continue to be, the general policy of the trustees not to engage in any activities which might be deemed as remotely speculative in any way, such as 'Payment By Results'. The trustees have no plans to alter this policy. With regard to our potential engagement with the private sector in delivering specific parts of 'Payment By Results' contracts of any kind, we have advised those who have approached us that we cannot engage in 'PbR' arrangements, a position which they have accepted without question. The negative experiences of other small charities, who have 'chased the money' into PbR consortia often, in some cases, compromising their aims and objectives and mission statement in pursuit of funds, has only reinforced our resolve to adhere to the trustee's current policy in this respect.

##### **Reserves Policy**

In line with good practice, we aim to hold a minimum of six months overheads in reserve, approximately £12,500. We continue to bolster our reserves from the partial fees generated by our schools-based programme although we are fully aware that, with the cutbacks to school budgets, future income via fees cannot be guaranteed.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company, limited by guarantee, incorporated on February 22, 2012 and registered as a charity on May 04, 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.00 each.

##### **Recruitment and appointment of new trustees**

The Directors of the company are also trustees for the purposes of charity law and, under the company's Articles, are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association, the members of the Board of Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

The charity's work focuses on safeguarding young people from offending and early intervention preventative work for those in the community who are engaged in antisocial behaviour of some kind or are deemed at risk of being so. For this reason, trustees have been sought from youth projects, those with skills in costing and budgeting projects and those with a direct interest in the general welfare of young people.

At March 31, 2019, the Board of Trustees comprised of three members. In the last year, we have undertaken some changes to our board of trustees and management structure in line with our governing document, all agreed at our Annual General Meeting on December 14, 2018. Our former Chair, John Brooker, a retired former Police Constable, resigned from the board in December 31, 2018 after 5 years+ of service to enjoy his retirement from Kent Police. Steve Faulkner continues as a trustee and Ian Ross continues as our Treasurer. We have a new trustee, Victor Ramalho, who has a both considerable experience of, and a degree in, accountancy and financial management. Victor Ramalho joined the board on 15th January 2019. With three experienced trustees in place, all of whom are able to regularly attend our quarterly trustees' meetings in Kent, we have no plans to expand our board further at this stage.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Organisational Structure**

Reform Restore Respect's Board of Trustees currently comprise three members who meet quarterly around each of the quarter days, i.e. March, July, October and December. In the case of the March meeting, this is usually deferred until late April in order that the trustees can study and discuss the charity's draft SOFA for the preceding financial year in advance of the audit of the accounts, which takes place in May of each year. In the case of the December meeting, this is usually brought forward to coincide with the charity's Annual General Meeting, which takes place in the first 10 days or so of December in each calendar year.

Day to day responsibilities for the provision of services, fundraising, implementation of policy and forward planning rest with the Chief Executive, assisted and supported by Outside Chance, our sister charity, which provides Reform Restore respect with bookkeeping, payroll, accounts monitoring, fundraising advice, policies and procedures on a free of charge basis.

### **Induction and training of new trustees**

All existing trustees are already familiar with our work through their respective attendances at our workshops in various schools in the Kent County Districts - Maidstone, Dover, Thanet, Shepway, Canterbury, Ashford, Swale, Tonbridge and Malling, Sevenoaks, Swale, Tunbridge Wells, Gravesham and Medway. Whilst we are developing strong links in our geographical area of operation, we still offer our services across South East London to those schools which have taken our workshops over the past seven years.

In line with good practice, new trustees are recruited by the Chief Executive in order to eliminate any possible accusations of collusion between board members. Trustees are sought with a view to what they can bring to the charity in terms of skills, abilities, experience, empathy towards our cause and our wish to impact on the lives of young people. They are required to complete a Trustee Application Form in order that existing members can ascertain, from the applicant's responses, their suitability, or otherwise, to serve on our board.

Potential trustees are encouraged to take a 'hands on' approach to our work by attending our workshops in schools and Pupil Referral Units in advance of any final decision to join our board as this gives them a first-hand insight into what we are trying to achieve with young people. They are also invited to attend a Trustees' Meeting as a non-voting observer in order to determine whether they wish to make their final decision to join the board.

Copies of our latest Memorandum and Articles of Association, Business Plan, Annual Report, Schools Project Report, Projected Budget and a Trustee Application Form are given to trustee applicants at the time of our initial approach to them.

### **Related parties**

We work closely on an informal basis with our sister charity, Outside Chance, whose geographical operational area is West London. Ian Ross, CEO of Outside Chance is also a Trustee Director and Treasurer of Reform Restore Respect.

## REFORM RESTORE RESPECT

### REPORT OF THE TRUSTEES

for the Year Ended 31 March 2019

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## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Risk Management

The Board of Trustees has reviewed the major risks to which the charity is exposed. Where appropriate, systems and procedures have been established to mitigate the risks which the charity faces. In the case of service delivery, we have Ian Ross as a trustee, who could deputise for our Chief Executive in the case of illness.

Reform Restore Respect has a 'rolling' fundraising strategy in that potential sources of financial support are sought on a regular basis. In 2013, the Board of Trustees, fully supported by the Chief Executive, made the decision that the charity would not become overly dependent on any single funding stream, e.g. public/statutory support, grant making trusts, corporate sponsorship or fees. This policy has served us well in that we have never been overly exposed to changes in local, regional or government policy with regard to contracts. This policy has been particularly advantageous over the past seven years as government contracts and subsequent funding opportunities have greatly reduced.

Financial procedures are in place to minimise risk of fraud, both within and outside of the company. Procedures are in place to comply with health and safety of staff, board members and visitors.

Reform Restore Respect currently holds Public Liability Insurance cover for £5,000,000, Employer's Liability Insurance cover, which also covers any volunteers we might use, for £10,000,000 and Professional Indemnity Insurance cover for £500,000 provided by Markel, a specialist broker and underwriter for the charitable sector.

## REFERENCE AND ADMINISTRATIVE DETAILS

### Registered Company number

07960617 (England and Wales)

### Registered Charity number

1147138

### Registered office

PB 005  
Easistore Self Storage Block 7  
Enterprise Way  
Edenbridge, Sevenoaks  
Kent  
TN8 6HF

### Trustees

Former Police Constable J Brooker	Chair	- resigned 31.12.2018
Mr I Ross FRSA	Treasurer	
Mr S Faulkner	Chair	
Mr V Ramalho	Trustee	- appointed 15.1.19

### Company Secretary

Mr F Appiah BA (Hons) FRSA

### Auditors

Calcutt Matthews Ltd  
Chartered Accountants and Statutory Auditors  
19 North Street  
Ashford  
Kent  
TN24 8LF



## **REFORM RESTORE RESPECT**

### **REPORT OF THE TRUSTEES**

for the Year Ended 31 March 2019

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#### **PUBLIC BENEFIT**

The Board of Trustees of Reform Restore Respect confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to The Charity Commission's general guidance on Public Benefit.

Earlier paragraphs of this report set out the purpose and objectives of Reform Restore Respect, outline our core beliefs, the focus of our work and how we ensure that our work delivered, and continues to deliver, our aims and identify our beneficiaries. The trustees are satisfied that the aims and objectives of the charity meet the Public Benefit requirement and that the charity's activities are fully in support of those aims.

#### **AUDITORS**

The auditors, Calcutt Matthews, will be proposed for re-appointment at the forthcoming Annual General Meeting in December 2019.

Approved by order of the board of trustees on 3 June 2019 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Ian Ross', with several large, overlapping loops and flourishes.

Ian Ross FRSA - Treasurer

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

for the Year Ended 31 March 2019

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The trustees (who are also the directors of Reform Restore Respect for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees (who are also the directors of Reform Restore Respect for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

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- make judgements and estimates that are reasonable and prudent;
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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### **Opinion**

We have audited the financial statements of Reform Restore Respect (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF REFORM RESTORE RESPECT

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### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

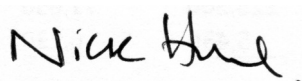
### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Hume (Senior Statutory Auditor)  
for and on behalf of Calcutt Matthews Ltd  
Chartered Accountants and Statutory Auditors  
19 North Street  
Ashford  
Kent  
TN24 8LF

Date: 11 June 2019

**REFORM RESTORE RESPECT****STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2019**

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			31.3.19	31.3.18
	Unrestricted	Restricted	Total funds	Total funds
Notes	fund	fund		
	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	<u>12,755</u>	<u>24,998</u>	<u>37,753</u>	<u>24,239</u>
<b>Total</b>	12,755	24,998	37,753	24,239
 <b>EXPENDITURE ON</b>				
<b>Charitable activities</b>				
Workshops	<u>350</u>	<u>22,684</u>	<u>23,034</u>	<u>23,020</u>
<b>NET INCOME</b>	12,405	2,314	14,719	1,219
 <b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	<u>6,902</u>	-	<u>6,902</u>	<u>5,683</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>19,307</u></u>	<u><u>2,314</u></u>	<u><u>21,621</u></u>	<u><u>6,902</u></u>

The notes form part of these financial statements

**REFORM RESTORE RESPECT****BALANCE SHEET**

At 31 March 2019

	Not es	Unrestricted fund £	Restricted fund £	31.3.19 Total funds £	31.3.18 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	-	-	-	216
<b>CURRENT ASSETS</b>					
Cash at bank		20,879	2,314	23,193	8,258
<b>CREDITORS</b>					
Amounts falling due within one year	7	(1,572)	-	(1,572)	(1,572)
<b>NET CURRENT ASSETS</b>		<u>19,307</u>	<u>2,314</u>	<u>21,621</u>	<u>6,686</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>19,307</u>	<u>2,314</u>	<u>21,621</u>	<u>6,902</u>
<b>NET ASSETS</b>		<u>19,307</u>	<u>2,314</u>	<u>21,621</u>	<u>6,902</u>
<b>FUNDS</b>	8				
Unrestricted funds				19,307	6,902
Restricted funds				<u>2,314</u>	-
<b>TOTAL FUNDS</b>				<u>21,621</u>	<u>6,902</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 3 June 2019 and were signed on its behalf by:



Ian Ross FRSA - Treasurer

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**

for the Year Ended 31 March 2019

**1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Depreciation - owned assets	<u>216</u>	<u>216</u>

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the Year Ended 31 March 2019

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

**Trustees' expenses**

	31.3.19	31.3.18
	£	£
Trustees' expenses	<u>336</u>	<u>601</u>

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

31.3.19	31.3.18
<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	<u>13,489</u>	<u>10,750</u>	<u>24,239</u>
<b>Total</b>	13,489	10,750	24,239
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Workshops	<u>430</u>	<u>22,590</u>	<u>23,020</u>
<b>Total</b>	430	22,590	23,020
<b>NET INCOME</b>	13,059	(11,840)	1,219
<b>Transfers between funds</b>	<u>(11,840)</u>	<u>11,840</u>	<u>-</u>
<b>Net movement in funds</b>	1,219	-	1,219
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	5,683	-	5,683
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>6,902</u>	<u>-</u>	<u>6,902</u>



## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the Year Ended 31 March 2019

## 6. TANGIBLE FIXED ASSETS

	Computer equipment £
<b>COST</b>	
At 1 April 2018 and 31 March 2019	<u>1,080</u>
<b>DEPRECIATION</b>	
At 1 April 2018	864
Charge for year	<u>216</u>
At 31 March 2019	<u>1,080</u>
<b>NET BOOK VALUE</b>	
At 31 March 2019	<u><u>-</u></u>
At 31 March 2018	<u><u>216</u></u>

## 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19 £	31.3.18 £
Trade creditors	<u>1,572</u>	<u>1,572</u>

## 8. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
<b>Unrestricted funds</b>			
General fund	6,902	12,405	19,307
<b>Restricted funds</b>			
Schools Project	-	2,314	2,314
<b>TOTAL FUNDS</b>	<u><u>6,902</u></u>	<u><u>14,719</u></u>	<u><u>21,621</u></u>

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the Year Ended 31 March 2019

## 8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	12,755	(350)	12,405
<b>Restricted funds</b>			
Schools Project	24,998	(22,684)	2,314
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>37,753</u>	<u>(23,034)</u>	<u>14,719</u>

## Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
<b>Unrestricted Funds</b>				
General fund	5,683	13,059	(11,840)	6,902
<b>Restricted Funds</b>				
Schools Project	-	(11,840)	11,840	-
	-----	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>5,683</u>	<u>1,219</u>	<u>-</u>	<u>6,902</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	13,489	(430)	13,059
<b>Restricted funds</b>			
Schools Project	10,750	(22,590)	(11,840)
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>24,239</u>	<u>(23,020)</u>	<u>1,219</u>

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the Year Ended 31 March 2019

## 8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	5,683	25,464	(11,840)	19,307
<b>Restricted funds</b>				
Schools Project	-	(9,526)	11,840	2,314
<b>TOTAL FUNDS</b>	<u>5,683</u>	<u>15,938</u>	<u>-</u>	<u>21,621</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	26,244	(780)	25,464
<b>Restricted funds</b>			
Schools Project	35,748	(45,274)	(9,526)
<b>TOTAL FUNDS</b>	<u>61,992</u>	<u>(46,054)</u>	<u>15,938</u>

## 9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

**REFORM RESTORE RESPECT****DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

for the Year Ended 31 March 2019

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	31.3.19	31.3.18
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	(2)	194
Grants	37,000	22,750
Fees	<u>755</u>	<u>1,295</u>
	<u>37,753</u>	<u>24,239</u>
<b>Total incoming resources</b>	37,753	24,239
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Trustees' expenses	336	601
Wages	13,200	12,600
Pensions	3,600	3,600
Insurance	117	60
Telephone	787	672
Postage and stationery	123	295
Travel	855	808
Donations & Sponsorships	<u>-</u>	<u>430</u>
	19,018	19,066
<b>Support costs</b>		
<b>Governance costs</b>		
Premises	218	218
Sundries	-	469
Accountancy and legal fees	1,572	1,572
Computer Expenses	653	624
Subscriptions	580	222
Motor Expenses	777	633
Depreciation of tangible fixed assets	<u>216</u>	<u>216</u>
	<u>4,016</u>	<u>3,954</u>
<b>Total resources expended</b>	23,034	23,020
	<u>          </u>	<u>          </u>
<b>Net income</b>	<u>14,719</u>	<u>1,219</u>

This page does not form part of the statutory financial statements